



Borrower/Grantee:	Operating Company:
ECDD # (JCTC/Grants only):	Incentive Amount:
FEIN #:	OH Charter #:
Current FTE Jobs at Project Site:	Project Site City:
Project Site City:	Loan # (xxxx-xxxx):

Please refer to your executed agreement

Please mark all that apply

- 166 Direct Loan
- 412 (Rapid Outreach) Grant
- 629 (Roadwork) Grant
- 677 (Contingency Fund) Grant
- Business Incentive Grant
- Career Exploration Internship Program
- Community Reinvestment Area Agreement
- Commercial Acceleration Loan Fund
- Enterprise Zone Agreement
- Enterprise Zone Tier II Tax Certificates
- IMAGE Grant
- Innovation Ohio Loan
- Job Creation Tax Credit
- Job Retention Tax Credit
- Local Government Innovation Fund
- Logistics & Distribution Stimulus Loan
- Ohio Enterprise Bond Loan
- Ohio Workforce Guarantee
- Regional 166 Loan
- Research & Development Investment Loan
- Rural Development Initiative Grant
- Rural Industrial Park Loan
- Targeted Investment Program
- Urban Redevelopment Loan
- Workforce Training Grant

Description of the Requested Change:
Justification for Change:
Requested change to be effective as of: _____ (please allow 30 business days, minimum, for processing).

Complete only if requesting to: Assign, Transfer, Change a name or Add a Borrower/Grantee to/from the original Borrower(s)

Legal Name of Proposed New Borrower/Grantee:	
FEIN #:	Ohio Charter #:
CAT #:	Company Type: (c-corp, s-corp, etc.)
NAICS:	

All communication for current Borrower/Grantee and/or proposed new Borrower/Grantee should be sent to (Notice Contact):

Contact Name:	Phone:	
Title:	Fax:	
Address:	Email Address:	
City:	State:	Zip:

Are there any other significant changes to the project? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what?

Please submit this form accompanied by the following:

- \$300 Amendment Fee made payable to "Ohio Treasurer of State" with "Borrower/Grantee Name, Incentive Name and Amendment Fee" in the subject line. No amendment fee is required for grant recipients.
- JCTC projects must submit a servicing fee of \$400 for each Grantee added to the agreement for each year of the term.
- Most recent Financial Statements (annual & interim)
- Evidence confirming the merger or acquisition, if requesting to assign, transfer, change a name or add a borrower

Please fill out all boxes indicated, print form and mail along with amendment fee check to:

Ohio Development Services Agency
Office of Strategic Business Investments
77 S. High Street, 28th Floor
Columbus, OH 43215-6130

With any questions, please contact:

Keena Ridley, Manager, Financial Incentives
Keena.Ridley@development.ohio.gov

Diane Alecusan, Manager, Grants
Diane.Alecusan@development.ohio.gov

John Werkman, Manager, Tax Incentives
John.Werkman@development.ohio.gov

Please note that payment of any fee does not guarantee that the State will approve your request

Ohio Development Services Agency staff may request additional information to support the amendment request

I certify that I have the legal authority to commit the Borrower/Grantee to this requested change.

By: _____

Name: _____

Title: _____

Date: _____